



Moving Checklist: The Final Days Before Your Move

On the final days before you move, be sure to do the following:

To Do	Check When Done	Notes
Separate items that will not be packed, including suitcases.		
Ship as "unaccompanied baggage" items that will help you set up housekeeping at your new address, such as linens, dishes, etc.		
Keep a household inventory list on hand, and carry it with you.		
Make a complete inventory of all the boxes you will move to your new location -- you will need to check this later after you move in.		
Attach colored stickers to your boxes to correspond with rooms in your new home where you want your boxes to go. If you are using movers, prepare a color-coded map of your new house, so they'll know exactly where to take your belongings.		
Secure your cash, jewelry, important documents, your checkbook and other valuable items, and carry them yourself.		
If you are renting a truck or other vehicle for your move, check it over to make sure everything is running properly.		
Accurately note the condition of belongings. If anything is marked "scratched, dented or soiled," note the location of the problem.		
If you are leasing phones from the phone company, return them.		
Confirm child care and pet arrangements if necessary.		
Clean your refrigerator and freezer, and dry them for 1-2 days with doors propped open. If you have children or pets, block the doors from accidentally closing. To avoid musty odors, place several charcoal briquettes in a stocking or sock in both the freezer and refrigerator.		
Discard partly-used cans/containers of substances that may leak.		
Carefully tape and place in individual waterproof bags any jars of liquid you plan to take with you.		
Remove outside TV and radio antennas.		
Remove air conditioners from windows.		
Remove pictures and mirrors from walls.		
If you have a clock with a pendulum, remove the pendulum. If you are on base housing, you may need to call your local personal property shipping office for permission first.		
Disconnect gas and electrical appliances -- moving companies are NOT required to perform disconnects or reconnections.		
Remove all light bulbs from lamps.		

